

## Where to find the application forms for exchanges for court staff and trainers?

### I. General exchanges for court staff

1. Go to the following webpage: <https://exp-platform.ejtn.eu/>.
2. Select the “short-term exchanges” application form.

**Short Term Exchanges**

Short-term exchanges (two weeks or one week) for judges, prosecutors, court staff and trainers in the courts/prosecutors' offices/judicial training institutions of the EU Member States enable participants to share the work of their counterparts in another EU country, to familiarise themselves with a judicial system/training system other than their own.

For further information regarding the different types of exchanges, please consult the “[Exchange Programme Activities](#)” section of the EJTN Website.

[List of hosting countries, number of available places and working languages](#)

Please refer to your national training institution for details: [list of participating institutions](#)

Apply

3. Select “court staff exchange” in the drop-down menu “specify type of exchange”.

### Application: Part 1

#### Training preferences

- I am aware that the application to the Exchange Programme does not provide any guarantee to the participant as regards to the city, the period, the length (one week, two weeks) or the type of exchange (group/individual) he/she wishes.

[View](#)

Specify type of exchange \*

Court staff exchange

Function \*      Workplace \*

Court Staff

4. Continue your application and finalise it by clicking on “submit application” on the last page.

Submit application

## II. Exchanges for trainers, including court staff trainers

1. Go to the following webpage: <https://exp-platform.ejtn.eu/>.
2. Select the “short-term exchanges” application form

### Short Term Exchanges

Short-term exchanges (two weeks or one week) for judges, prosecutors, court staff and trainers in the courts/prosecutors' offices/judicial training institutions of the EU Member States enable participants to share the work of their counterparts in another EU country, to familiarise themselves with a judicial system/training system other than their own.

For further information regarding the different types of exchanges, please consult the “Exchange Programme Activities” section of the EJTN Website.

[List of hosting countries, number of available places and working languages](#)

Please refer to your national training institution for details: [list of participating institutions](#)

Apply

3. Select “general exchange” in the drop-down menu “specify type of exchange”.
- ### Application: Part 1

#### Training preferences

- I am aware that the application to the Exchange Programme does not provide any guarantee to the participant as regards to the city, the period, the length (one week, two weeks) or the type of exchange (group/individual) he/she wishes.

List of hosting countries, number of available places and working languages View

Specify type of exchange \*

General exchange▾

Function \*

Court Staff Trainer▾

Workplace \*

▾

4. Select “court staff trainer” in the drop-down menu “function”.

### Application: Part 1

#### Training preferences

- I am aware that the application to the Exchange Programme does not provide any guarantee to the participant as regards to the city, the period, the length (one week, two weeks) or the type of exchange (group/individual) he/she wishes.

List of hosting countries, number of available places and working languages View

Specify type of exchange \*

General exchange▾

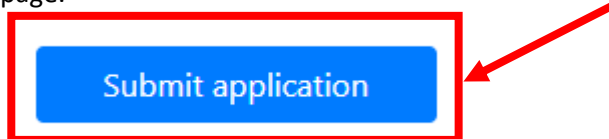
Function \*

Court Staff Trainer▾

Workplace \*

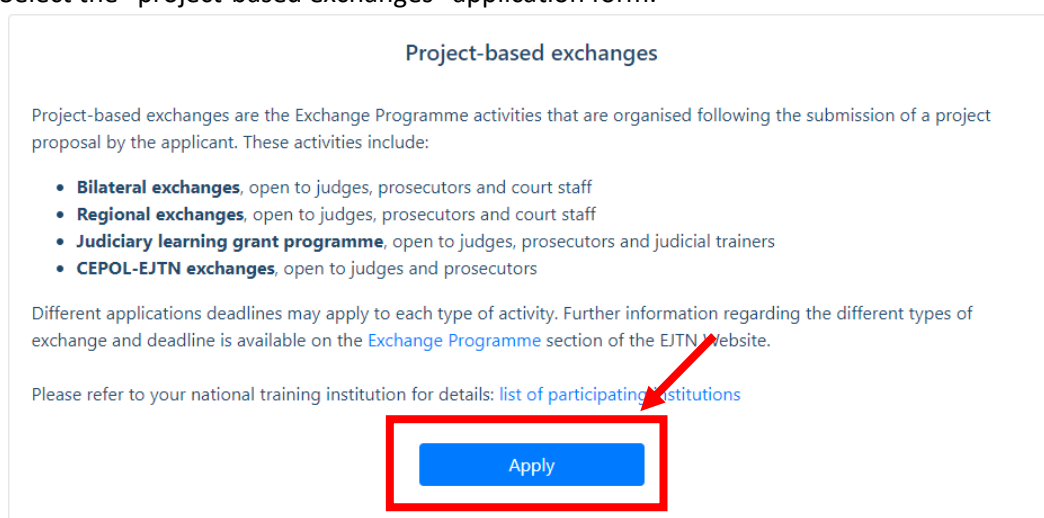
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5. Continue your application and finalise it by clicking on “submit application” on the last page.



### III. Bilateral exchanges for court staff

1. Go to the following webpage: <https://exp-platform.ejtn.eu/>.
2. Select the “project-based exchanges” application form.



3. Select “bilateral exchanges 2023” in the drop-down menu “activity”.

#### Application: Part 1

##### Training preferences

Please refer to your National Contact Point for details: [National Contact Point Details](#)

Activity *	Function *
Bilateral exchanges 2023	Court Staff

4. Continue your application and finalise it by clicking on “submit application” on the last page.

